



South Bay Homeowners Association
**Architectural Review Board
Application Form**

This form must be completed by the homeowner and submitted to the Architectural Review Board (ARB) for review before any work commences. Please refer to the South Bay Covenants and Restrictions for a description of the ARB and its purpose. The ARB will review the project within **twenty calendar days** after receipt of the completed application.

Print to PDF and email to arb@southbayhoa.org (or print, sign, scan and email). No photographs, please.

To be Completed by the Homeowner

Homeowner Name:

Date:

Property Address:

Phone:

Email:

Describe the change, addition and installation: (e.g., replace or paint roof, landscape change, new windows or doors, repaint exterior, fence installation, driveway or sidewalk changes, etc.)

Location and Specifications: (include dimensions, materials and color and attach a copy of plans with pictures, paint color samples, material samples and a plot map with designated changes)

Planned Start Date:

Estimated Completion Date:

Homeowner Signature (required) _____

Note: All requests must conform to all local zoning and building regulations and you must obtain all necessary permits if your request is approved by the ARB.

Date Received:

Date Approved:

Date Denied:

ARB Signature: _____

ARB Comments:

Project Completion Date: